



MAHARAJA AGRASEN COLLEGE

University of Delhi
VASUNDHARA ENCLAVE, DEIHI-110096

NOTICE

Sealed quotations are invited for the printing of college Magazine-Agranika 2017 as per the specifications given below:-

1. Name of the College Magazine - Agranika 2017
2. Number of Copies - 1200
3. Size of Paper - A4
4. Number of pages - 144 + Cover
5. Paper for the cover page - 300 GSM Glossy
6. Paper for the inner pages - 110 GSM Glossy
7. Printing - 4 Colour
8. Binding - Perfect Binding
9. Language - Hindi, English, Sanskrit & Urdu

Vendors are required to send their quotations in 2 separate envelopes marked as "Technical Bid" and "Financial Bid". The Technical Bid should contain the following details:-

1. Company Profile
2. Proof of TIN No./PAN No./Service Tax (if applicable).
3. Balance Sheet of company for last 3 years (2013-14, 2014-15 & 2015-16). Minimum turnover of the company must be above Rs. 1 Crore during the last 3 years only then they shall be technically qualified for the tender.
4. Must have experience of Printing similar type of work during the last 3 years (please attach proof).
5. EMD of Rs. 20,000/- in favour of Principal, Maharaja Agrasen College payable at Delhi only.
6. The printer/vendor supplying the goods/material should be registered with the Delhi VAT Department and carry a valid Tax Identification Number (TIN) issued by it and delivery of goods/material should also be made from Delhi against a sale invoice issued from Delhi.

Financial Bid

	In Rs.
Cost per Copy including designing, cartridge, etc.	
Taxes as applicable	
Total	

Both the envelopes should be sealed and placed in a larger sealed envelope and marked as **“Quotation for Agranika 2017”**.

The financial bid shall be opened only if the Technical Bid is found satisfactory by the relevant committee. The quotations complete in all respects should reach the college by 25th Feb, 2017 by 5.00 PM.



Dr. Sunil Sondhi
Principal